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International	



St Mary's College, Ponsonby
11 New Street, Ponsonby, Auckland 1011

PLEASE ATTACH 2
PASSPORT SIZE
PHOTOS HERE

Application for Enrolment

Proposed Year of Entry	20						
Proposed Academic Year Level at Entry (please circle)	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
STUDENT INFORMATION							
Surname:		Ethnicity:					
First Names:		If Maori which 'iwi' :					
Preferred Name:		Language at Home:					
Date of Birth:		Country of Birth:					
Present School:		NZ Residency:					
Present Year Level:		NZ Permit No:					
Religion:		Date of Arrival:					
Baptised (place/date):		Confirmed / 1 st Holy Communion (place / date):					

STUDENT'S HOME ADDRESS		
Street Name and No.		Suburb:
Town:		Postcode:
Home Phone:		Student Cell Phone:

APPLICANT'S PROFILE	
Interests and Activities at School: Please include any school responsibilities and leadership responsibilities	
Hobbies and Activities Outside of School: Please include any community or church groups	
Music / Drama	
What instrument/s do you play?	
Number of Years:	
What music exams have you passed?	
Do you sing in a Choir?	How many years?
Any other Music / Drama involvement:	

Sports Involvement:			
Sport	Name of Club	Years	Special Representation or achievements
SACRAMENTAL INFORMATION			
Baptised	Yes/No	Confirmation	Yes/No
Eucharist (1 st Communion)	Yes/No	Reconciliation	Yes/No

FAMILY INFORMATION						
Custodial Parent/s:	<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Mother Only	<input type="checkbox"/>	Father Only
	Other (specify name and relationship)					
During the school week the student Lives with:	<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Mother Only	<input type="checkbox"/>	Father Only
	Guardian (relationship)					
Custody/access arrangements about which the school should be aware of:						

PRIMARY PARENTS/CAREGIVERS – MAIN RESIDENCE

Mother / Stepmother / Guardian (circle as appropriate)		Father / Stepfather / Guardian (circle as appropriate)	
Title:		Title:	
Surname:		Surname:	
First Names:		First Names:	
Date of Birth:		Date of Birth:	
Relationship:		Relationship:	
Home Phone:		Home Phone:	
Cell Phone:		Cell Phone:	
Email:		Email:	
Home Address:		Home Address:	
Suburb		Suburb	
City:		City:	
Postal Code:		Postal Code:	
Ethnic Group:		Ethnic Group:	
Occupation:		Occupation:	
Place of Work		Place of Work	
Work Phone		Work Phone	
Work Address		Work Address	
Language		Language	
Religion		Religion	

SECONDARY PARENTS/CAREGIVERS - SECONDARY RESIDENCE

Mother / Stepmother / Guardian (circle as appropriate)		Father / Stepfather / Guardian (circle as appropriate)	
Title:		Title:	
Surname:		Surname:	
First Names:		First Names:	
Date of Birth:		Date of Birth:	
Relationship:		Relationship:	
Home Phone:		Home Phone:	
Cell Phone:		Cell Phone:	
Email:		Email:	
Home Address:		Home Address:	
Suburb		Suburb	
City:		City:	
Postal Code:		Postal Code:	
Country:		Country:	
Occupation:		Occupation:	
Place of Work		Place of Work	
Work Phone		Work Phone	
Work Address		Work Address	

EMERGENCY CONTACT (other than parent)

The person nominated should be a person who is available to come and collect your child at short notice if the need should arise and a parent is not available.			
First Name:		Surname:	
Relationship to student:			
Home Phone		Cell Phone	

HEALTH DETAILS

Has your daughter ever suffered from?							
Asthma	Yes / No	Diabetes	Yes / No	Epilepsy	Yes / No	Rheumatic Fever	Yes / No
Permission to take Panadol			Yes / No				
Doctor's Name:							
Doctor's Contact Details:							
Does she suffer from any allergies, notifiable disease, medical condition or disability?					Vaccination History		
					Yes/No	Hepatitis B	
					Yes/No	Measles	
					Yes/No	Mumps	
					Yes/No	Rubella	
					Yes/No	Tetanus	

ACADEMIC/PASTORAL DETAILS

Has your daughter been referred for assistance with behaviour/learning/mental health/health matters? If yes please provide details

DIRECTIONS FOR CORRESPONDENCE

As family structures can vary, the following information is requested to ensure that correspondence is sent to the correct family members:

Send Copy of Reports to:		Both Parents		Father only		Mother only		Other (please specify)
Send Copy of Accounts to:		Both Parents		Father only		Mother only		Other (please specify)
Do you want to receive newsletters by email?				Father	Yes No	Mother	Yes No	

ST MARY'S COLLEGE AFFILIATIONS

Sisters attending St Mary's College	Name:	Year Level:	
Sisters previously attended St Mary's College	Name:	Last Year Attended:	
	Name:	Last Year Attended:	
Mother who previously attended St Mary's College	Maiden Name:	Last Year Attended:	
Other Affiliations			

WEBS PERMISSION

I _____ (full name) DO/DO NOT give permission for a photograph including my daughter _____ to be included in the St Mary's College newsletter, website or other promotional material.

Signed _____

Date _____

PLEASE CHECK THIS APPLICATION FORM INCLUDES:

Signed Conditions of Enrolment Mother / Guardian		Signed Conditions of Enrolment Father / Guardian	
Signed Conditions of Enrolment Student		Copy of Birth Certificate	
Signed Internet Agreement		School Report (copy of most recent report available)	
\$70.00 non-refundable contribution to enrolment processing. Paid via Internet Banking Bank account – BNZ 02-0248-0050618-00 <u>Particulars</u> STUDENT NAME <u>Code</u> ENROL <u>Reference</u> 70ENR		2 Passport size photos	
		5.1 Preference Certificate signed by Parish Priest 5.1 Copy of Catholic Baptismal Certificate 5.2-5.5 Preference Certificate signed by Parish Priest 5.2-5.5 Copy of Sponsor's Baptismal Certificate Non-preference students –a reference from your church community/daughter's Principal/close family friend	
FOR NON PREFERENCE ENROLMENTS		FOR NZ RESIDENTS NOT BORN IN NEW ZEALAND	
A reference from your Church Community/ daughter's Principal/Close family friend		Copy of Passport with residence stamp / label	
FOR NON NEW ZEALAND RESIDENTS			
Copy of Passport with Visa / Permit which states the student is a domestic student			

CONDITIONS OF ENROLMENT

I/We the undersigned, accept as conditions of enrolment that:

- ❖ The student will participate in the general school programme that gives St Mary's College its Catholic Character.
- ❖ **Attendance Dues:** As a condition of attendance, I/We will pay the Attendance Dues as determined by the Proprietor and approved by the Minister of Education under Section 36 of the Private Schools Conditional Integration Act 1975.
- ❖ **Subject Fees and Contributions:** I/We agree to pay St Mary's College subject fees and contributions, as determined from time to time by the Board of Trustees and Board of Proprietors.
- ❖ **Uniform:** I/We will ensure that the student will at all times abide by the uniform requirements of the College.
- ❖ **Conduct:** I/We have sighted the Code of Conduct of St Mary's College and will ensure the student abides by the rules provided therein.
- ❖ **Privacy Act:** We acknowledge that the personal information we have supplied on the enrolment form is being collected to assist the College in assessing this application for enrolment, and if successful, providing pastoral care and education for our child. The College is authorised to pass this information to other schools, educational or government authorities when required for the legitimate use of those authorities. Similarly, the College is authorised to obtain whatever personal information it legitimately requires regarding the student from the student's present or previous school/s.
- ❖ It is the responsibility of the parents to keep the school advised of any change in circumstances including contact details, custodial arrangements and matters pertaining to the health and safety of the child.

Decision on Enrolment:

- ❖ I/We acknowledge that enrolment at the College is subject to availability of places within the prescribed allocation and that the final decision on whether a student meets the enrolment criteria and is therefore able to be accepted as a student of St Mary's College rests with the Principal.
- ❖ I/We accept that not all applicants are interviewed.
- ❖ I/We the undersigned, undertake as a condition of enrolment and attendance to pay Attendance Dues as determined from time to time by the Proprietor and approved by the Minister of Education. Furthermore, I/We accept that the school can discontinue attendance of the above named pupil in default of this undertaking.
- ❖ I/We acknowledge that the information provided in this application is true and correct. I/We understand that if it is found that information provided is false this enrolment will be voided.
- ❖ Attendance Dues are a legal charge, not a donation, nor are they tax deductible.

NOTE: The enrolment application must be signed by BOTH parents/guardians and student

Mother or Guardian Name _____ Mother or Guardian Signature _____

Date _____

Father or Guardian Name _____ Father or Guardian Signature _____

Date _____

Student Name _____ Student Signature _____

Date _____